



TOMMARK, Inc.

CUSTOMER INFORMATION FORM

To be considered for credit, this application and guaranty should be filled out completely and signed in two (2) places on page three (3).

Our investigation will take ten (10) to fourteen (14) working days and you will be notified by mail if your credit has been approved or denied.

Please return completed form to the location listed below where you will be conducting business or to our salesperson who is calling on you.

OUR LOCATIONS

1021 Belden Road, Jackson, MI 49203
1115 S. Pennsylvania Avenue, Lansing, MI 48912
141 Jackson Industrial Drive, Ann Arbor, MI 48103
130 Graham Street S.W., Grand Rapids, MI 49503
36 Mill Street, Coldwater, MI 49036
219 Atwater, Saginaw, MI 48605
2207 Traversefield Drive, Traverse City, MI 48686

tel: 517-782-0557
tel: 517-487-3900
tel: 734-665-8831
tel: 616-247-1010
tel: 517-278-5604
tel: 989-754-1413
tel: 231-922-8554

Company Information

Company's Legal Name: _____

Address: _____ Tel: _____

City: _____ State: _____ Zip: _____ Fax: _____

Federal Tax Identification #: _____ Date Established: _____

C-Corporation S-Corporation Limited Liability Corporation Partnership Sole Proprietor

Type of Business: _____ Amount of Credit Requested: \$ _____

Contractor's License #: _____ Name of License Holder: _____

CFC Certification #: _____ Name of License Holder: _____

Do you require a signature on all Packing Lists (delivered and picked up)? Yes No

Do you require a Purchase Order on all Packing Lists/Invoices? Yes No

Do you pay sales tax at the time of Purchase? Yes No

If no, please attach a copy of your Sales Tax License and Exemption Certificate

Personal Information

Owner's Name: _____

Address: _____ Tel: _____

City: _____ State: _____ Zip: _____

Driver's License #: _____ Social Security #: _____

Partner or Spouse's Name: _____

Address: _____ Tel: _____

City: _____ State: _____ Zip: _____

Driver's License #: _____ Social Security #: _____

Trade References—Name, address, phone # and fax # of your major suppliers

1. _____

2. _____

3. _____

4. _____

Banking Information—please include account numbers

1. _____
2. _____

I / We authorize the release of any and all financial information regarding the company, us personally, the above trade references and the above banking information to Tommark, Inc. for the purpose of establishing financial stability warranting a open credit account with Tommark, Inc.

_____	_____	_____
(signature)	(printed name)	(date)
_____	_____	_____
(signature)	(printed name)	(date)



PERSONAL GUARANTY OF ACCOUNT

For consideration of the extension of credit to _____ *Company's Legal Name* _____ by Tommark, Inc., the undersigned individuals do individually and personally guarantee payment of all charges incurred on the above named account , including any and all interest. Furthermore, the guarntor also guarantees payment of any collection expenses and/or attorney fee incurred by Tommark, Inc., in the attempt to collect on the above account.

In witness whereof, the undersigned has executed this guaranty on this _____ day of _____ 20_____.

_____	_____	_____
(Guarantor's signature)	(printed name)	(date)
_____	_____	_____
(spouse's signature)	(printed name)	(date)

Signed in my presence:

_____	_____	_____
(Tommark employee's signature)	(printed name)	(date)

***Failure to execute this guaranty may result in a limited line or no line of credit being approved.



TOMMARK, Inc. is a wholesaler. Our business is selling HVACR materials on a 30-day credit basis. We are not a financing agency for our credit accounts.

Please read our terms and conditions carefully. If you do not understand them, or if you have any questions regarding them, please call our credit manager at 517-782-0557.



TERMS OF SALE

By the execution of this application, the customer agrees to abide by our standard credit terms of 1% 10th, net 25th. The customer agrees to pay a service charge of 18% per year or 1-1/2% per month on any balance that is not paid within the terms. The customer is allowed to discount his/her payment by 1% if the payment is made by the 10th of the month following the invoice date. If the discount is foregone, payment is expected in full by the 25th of the month following the invoice date. After this time, any unpaid balance will be assessed a 1-1/2% service charge. For example: Purchases equal to \$1,000.00 are made during the month of January. If the balance is paid by February 10, the customer can discount his/her payment 1% for a total payment of \$990.00. If balance is not paid by the discount terms, \$1,000.00 is expected to be paid in full by February 25th. On February 26th any unpaid balance will be assessed a 1-1/2% service charge. Likewise, on March 26th any remaining balance will once again be assessed a 1-1/2% service charge. At this time the account would be 60 days past due and would be placed on CREDIT HOLD. Service charges will continue to be assessed for each month that invoices remain unpaid. This agreement constitutes material consideration for TOMMARK, Inc. conducting business with the customer and establishing an open account relationship.



CREDIT INVESTIGATION DISCLAIMER

In the course of normal credit investigation, TOMMARK, Inc. may obtain information regarding relevant credit history. This may include inquires to Dunn & Bradstreet and/or other local and national credit reporting services as well as listed trade references and financial institutions.